



**Family Life Minister**  
Greencastle Presbyterian Church  
March 2026

## Snapshot

**Church:** Greencastle Presbyterian Church (Greencastle, IN 46135)

**Job Type:** Full-time

**Position Type:** Family Life Minister (Ministry)

**Salary:** \$48,000

**Salary Range:** \$48,000-\$55,000 (Based on Experience)

**Organization Website:** [www.yourgpc.org](http://www.yourgpc.org)

**Social media:** [www.facebook.com/greencastlepresbyterian](https://www.facebook.com/greencastlepresbyterian) // Instagram: @greencastlepresbyterian

**Congregation Size:** ~110 members (~80 in worship on Sundays)

**Congregation Type:** Small college town (DePauw University / Ivy Tech)

**Certification/Training:** Bachelor's degree in Christian Education, Youth Ministry or related field (preferred)

**Experience:** 2-4 years of experience in children's/youth ministry (preferred)

**Benefits:**

- Salary \$48,000-\$55,000 based on experience
- PCUSA Board of Pensions plan after three years of service
- Pension, Death, and Disability Coverage through PCUSA Board of Pensions (Covenant Package)
- Exploration of Ordination in PCUSA if desired
- Two weeks of paid vacation per year plus two weeks of continuing education (4 Sundays total)
- Office computer/laptop provided upon hire

# Mentoring & Support

## ***A Team of Support***

- As you do the good work of ministry and create new ministries for our children and youth, we will:
  - Provide you with a team of volunteers, including an elder liaison that you can meet with regularly
  - Weekly staff meetings to build a sense of community with the rest of our team
  - One-on-one support from the pastor on a weekly basis
  - Support from the elder team to make sure you have adequate volunteers to support the new ministries you are creating

## Responsibilities

### ***Youth & Children's Ministry***

- Initiate, schedule, and create weekly Sunday School opportunities for children & youth
  - Initiate Sunday School opportunities for K-5<sup>th</sup> grade during the worship hour
  - Create Middle School & High School youth group activities on a weekly basis
- Develop a Children's ministry that will:
  - Recruit volunteers to lead the Children's Sermon on Sunday & provide Sunday School
  - Recruit, oversee, train and evaluate nursery provider(s)
    - Recruit volunteers from the congregation to assist in nursery care
    - Ensure proper training & background checks on all volunteers/nursery staff
  - Introduce children to the goodness of God's love as found in the Bible, the life of Jesus, and solid curriculum
  - Support them as God's children in their unique personalities
- Initiate and create a new Youth Group model that works with our current families and youth:
  - Connect with them at school events (concerts, games, etc.)
  - Utilize social media and other online resources to promote faith formation
  - Take an active interest in the spiritual lives of our youth
  - Promote and connect our young people with faith formation at camp (Pyoca) and through parachurch groups like Young Life and FCA
- Recruit, hire, train and evaluate volunteers to support Children's & Youth Ministries
  - Build out a team of volunteers to support these ministries
  - Ensure proper training, background checks and certification for all volunteers

### ***Family Life Ministry***

- Develop a comprehensive Family Life Ministry plan that builds upon solid Christian formation, creates multi-generational connection, and supports parents in their own ministry to their kids
  - Create programming and educational opportunities noted above
  - Work with church members to develop a scope & sequence for learning
  - Provide resources and support to parents in their role as primary faith-formers
  - Provide support and leadership in worship – including preaching occasionally
  - Provide leadership in seasonal faith formation opportunities like Confirmation, Pyoca, and other retreats/mission trip opportunities

## **Connecting**

- Create positive, Christ-like mentoring relationships with youth and children by
  - Taking an interest in their lives at school, in extracurricular activities like sports/music/community leadership
  - Connecting with them outside of church
  - Providing opportunities for conversation and growth through mentoring
- Create opportunities for support and guidance to young families and parents by
  - Providing books, resources, podcasts and other forms of faith formation to support them in their role
  - Be a willing listener to both their hopes for our church and their immediate family needs

## **Communication & Administration**

- Design and manage a social media presence to keep children, youth and their families updated on events and opportunities at GPC
- Effectively and reliably communicate with volunteers, pastor and the staff of the church
- Provide monthly updates on ministry news/opportunities via digital newsletter
- Add children, youth and family events and news to regular digital emails (Mailchimp)
- Manage a dedicated Youth & Family Ministry budget & ensure resources are used effectively
- Meet weekly with pastor and staff for effective communication and planning
- Identify potential grants, resources and/or programs that would strengthen ministries to family and children

## **Qualifications**

### **Required**

- Excellent communication and interpersonal skills
- Strong organizational and time management skills
- Ability to work independently and as part of a team
- Passion for ministry and working with children and families
- Creativity and an entrepreneurial spirit in developing new ministries
- Willing and able to work 45-50 hour weeks during important moments in the church year like Easter/Christmas and the summer camp season
- Willingness to join kids, youth and family for part of summer camp (Pyoca)
- Public speaking and comfortability being around multiple generations
- Be at least 22 years old

### **Preferred**

- Servant-minded individual with high integrity and a positive attitude
- Relatable, flexible and able to lead and build teams
- Someone committed to their own faith journey and eager to keep growing as a disciple
- A working knowledge of the Presbyterian Church (USA) or familiarity of Reformed traditions